



REPLY TO  
ATTENTION OF:

**DEPARTMENT OF THE ARMY**  
**HEADQUARTERS, 4TH INFANTRY DIVISION (MECHANIZED) AND FORT CARSON**  
**BLDG 1435, WETZEL AVE.**  
**FORT CARSON, CO 80913-4145**

**COMMAND POLICY**  
**CG--05**

AFYB-CG

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fort Carson Military Urinalysis Drug Testing Policy

1. References.

- a. DoD 1010.1, Military Personnel Drug Testing Program.
- b. AR 600-85, Army Substance Abuse Program (ASAP), 2 February 2009.

2. Purpose. To provide guidance and establish military urinalysis drug testing standards for Fort Carson leadership, who are responsible to ensure that standards within this policy are strictly enforced.

3. Applicability. This policy applies to all commands, units, activities, and personnel, assigned or attached to Fort Carson.

4. Policy. Battalion and Unit Commanders' Responsibilities and Mandated Requirements:

- a. Battalion Commanders will appoint two officers or noncommissioned officers (E-5 promotable or above) on orders as the Battalion Prevention Leader (BPL) and alternate BPL, who must be certified through the Unit Prevention Leaders (UPL) training course. Forward the Fort Carson UPL Packet to include unit appointment orders, completed Local Records Check (FC Form 18-E) and unit SOP to the Army Substance Abuse Program Prevention Coordinator.

- b. Unit Commanders will appoint two officers or noncommissioned officers (E-5 or above) on orders as the UPL and alternate UPL, who must be certified through the UPL training course. Forward the Fort Carson UPL Packet to include unit appointment orders, completed Local Records Check (FC Form 18-E) and unit SOP to the Army Substance Abuse Program Prevention Coordinator.

- c. Commanders will ensure that the appointed BPL/UPL attends the initial forty (40) hour ASAP Unit Prevention Leader Certification Course. The certification is valid for 18 months. To maintain certification, the UPL must attend a four (4) hour Re-certification Training Course within 90 days of the certification expiration date.

- d. All company and larger units will mobilize and deploy with at least two trained UPLs and enough drug testing supplies to test 100 percent of their assigned strength. Prior to deployment,

all UPLs must attend the Fort Carson deployment training and UPL recertification course if certification expires during deployment.

e. The Army Drug Testing Program (DTP) is a battalion-level program, which may in most cases, be executed at the company level. The only aspects of the program that battalion commanders may not delegate are:

(1) The order to conduct the test.

(2) The selection of the date and time Soldiers will be randomly tested.

(3) The selection of the date, time and unit(s) or sub-unit(s) to be tested as a unit sweep (100 percent urinalysis of the Soldiers in a unit or clearly identified sub-unit (company, platoon, section, and so forth). Battalion Commanders will randomly select and test 4 percent of their Soldiers each week. A brigade or higher commander may waive the weekly random drug testing for short-term field exercises, block leave, or other similar, short term events.

f. Upon notification of a positive urinalysis test result, the unit commander or ISG will secure the positive documentation from the Drug Testing Coordinator (DTC) at ASAP, Building 1217, within 24 hours and refer the Soldier to ASAP using DA Form 8003 within five (5) working days. Soldiers who test positive for illicit drugs for the first time will be evaluated for dependency, disciplined as appropriate, and processed for separation within 30 calendar days of the company commander receiving notification of the positive result from the ASAP. If the positive drug report is for a Medical Review Officer (MRO) reviewable drug, all adverse administrative and legal actions will be suspended pending MRO determination that the use was not for legitimate medical purposes. All separation action will be forwarded to the separation authority, which will make the final determination on separating the Soldier IAW AR 635-200. Retention should be reserved for Soldiers that show clear potential for both excellent future service to the Army and for remaining free from substance abuse. Soldiers diagnosed as drug dependent will be offered rehabilitation prior to separation. If a Soldier tests positive for illicit drugs, is subsequently retained by the separation authority, then tests positive again, the Soldier's chain of command will initiate administrative separation and forward the case to the first general officer in the command for a decision as to the disposition of the action. This disposition authority may not be delegated.

g. Immediately report all offenses involving illegal possession, use, or trafficking in drug paraphernalia to the Provost Marshall for investigation or referral to the US Army Criminal Investigation Division Command (USACIDC). This includes all positives test results, except from a rehabilitation test, that does not require a medical review as directed by USAMEDCOM. A positive test that requires MRO review, as directed by USAMEDCOM, will not be reported unless the MRO findings determine illegitimate use.

h. Commanders will test all Soldiers returning from leave, newly arriving to the unit, returning from AWOL/DFR and previously tested rejected specimens. These Soldiers will be tested under Inspection Other (IO) Code.

i. Commanders will test Soldiers involved in any drug related incident within 24 hours after the Soldier has been identified and then tested under Probable Cause (PO) code. Commanders will verify that probable cause exists with their servicing SJA prior to ordering the test.

j. Upon receipt of a blotter report for an alcohol related incident or having knowledge of any other alcohol related incident, the command will refer Soldiers to the ASAP within five working days, utilizing the ASAP Enrollment (DA Form 8003). If the Soldier has been involved in two serious incidents of alcohol related misconduct within one year (such as intoxicated on duty or operating a motor vehicle while intoxicated), he/she will be processed for administrative separation (see AR 600-85, para 3-3). Administrative or UCMJ action will not delay the five working days referral requirement.

k. All Soldiers will receive four (4) hours of Drug and Alcohol Abuse Prevention Training annually as outlined in AR 600-85.

l. Commanders will contact ASAP Prevention Education Branch and schedule a one hour class each quarter. If desired, commanders may schedule additional prevention classes, such as training specific to cocaine or marijuana abuse, etc.

5. POC for this policy is the Army Substance Abuse Program Manager – Fort Carson Office, 719-526-2501.



DAVID G. PERKINS  
MG, USA  
Commanding

DISTRIBUTION

A